# PROCEDURES TO FOLLOW WHEN A RELEASE/LEAK OCCURS (UST Systems)

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UST BRANCH

## ASSESSMENT & REMEDIATION PROGRAM

- Also called Technical Sections 1 & 2 of the UST Branch
- Martha Martin Chief of Section 1
- Joseph Curro Chief of Section 2
- 5 project managers/450 leaking sites
- Investigate petroleum releases from USTs and oversee response, assessment, monitoring, risk evaluation, and remediation

#### **EMERGENCIES**

- If you have a release or a spill that may affect State waters, land, air, or public health, immediately call MEMA at 1-800-222-6362.
- Call the local fire department and MDEQ Emergency Services.
- Follow up by reporting the release to MDEQ UST Branch and confirm that you reported the emergency to MEMA.

#### **EMERGENCY EXAMPLES**

- Free product from a tank or vehicle overfill that has run offsite
- Free product or vapors that have impacted any utility
- Free product from a dispenser that was compromised if the flow is not stopped by the shear valve
- Large free product release even if confined to the facility









Figure 3. One of the sedans and the pickup after emergency responders extinguished the blaze. The Premium cargo tank truck is in the background.



#### REPORTABLE RELEASES/LEAKS

- 1/8 inch or more of free product in a well
- Precision tightness test failure
- Inventory control records that reflect an overage/shortage greater than the regulatory limit
- SIR failure (1 month) or SIR inconclusive (2 consecutive months)
- Spill or overfill of 25 gallons or more
- Free product or vapors in soil, utilities, water, or other areas around a UST facility
- Unusual operating conditions of the UST system





#### REPORTING RELEASES/LEAKS

- Report the release/leak to MDEQ UST
   Branch within 24 hours via call or email
- Take immediate action to prevent any further release of product
- Identify and mitigate fire, explosion, or vapor hazards properly
- Submit a written report within 10 days (form)

#### 10 DAY REPORT FORM

Confirmation of a Release & Initial Abatement Activities - Page 1of 2 Submission of this completed form meets the report requirements for summarizing the initial abatement steps taken for a release as required in the Underground Storage Tank (UST) Regulations Section 280.62. Please submit this form within 10 days after the release confirmation by mailing to the address below, faxing to (601) 961-5093, or e-mailing to the attention of the appropriate UST project Ownership of UST System Location of UST System Tank Owner. Address: Address Phone number: Phone number. Release Information DATE DISCOVERED: Gallons = Leak Detection Method (i.e. monitoring wells, ATG, etc.). Attach copy of records. ☐ Failed Precision Tightness Test (PTT). Attach copy of results. List failed components: Drinking Water well contamination. Attach copy of laboratory results. ☐ Tank Closure. Attach a copy of laboratory results. Results: ☐ GW/Soil samples. Attach copy of laboratory results. Results: ■ Inventory Shortage. Attach copy of records. ■ MDEQ Inspection. Inspector/Findings: Vapors in buildings, manways, etc. Location of vapors: Visually found: \_\_surface sheen, \_\_floating petroleum, \_\_distressed vegetation. Location: ☐ Other: IDENTIFIED BY: SOURCE OF RELEASE: CAUSE OF RELEASE: EXTENT OF RELEASE: Owner/Operator Floating Product Tank Pit □ Tank ☐ Gasoline ☐ Third Party Piping Overfill Piping Trench Diesel Service Contractor Surface Spill Physical/Mechanical Dispenser Area ☐Kerosene Damage State Inspector Overfill Beyond Construction ☐Waste Oil Corresion. Excavation MDEQ Project Dispenser Unknown ☐ Installation Problem Off Site Manager STP □ Soil Unknown Delivery Problem □BTEX □PAH Other: Unknown Groundwater Other: ПВТЕХ ПРАН I certify under penalty of law that I have personally examined and am familiar with the information submitted in this and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete. Owner/Operator Name: Owner/Operator Signature: P.O. Box 2261 Jackson, MS 39225-2261, (601) 961-5171, Fax: (601) 961-5093 10/23/14

## HIGH VAPOR READINGS IN LEAK DETECTION WELLS

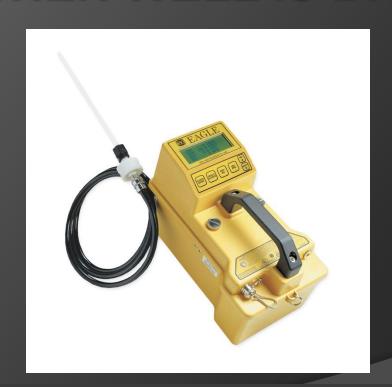
- Report to MDEQ UST Branch within 30 days any vapor readings of 1000 ppm or greater for gasoline USTs, and 100 ppm for diesel, kerosene, or waste oil USTs
- UST Branch Procedures for Evaluating Vapor Readings in Dry Tank Pit/Piping Monitoring Wells (form)

## WEEKLY VAPOR MONITORING FORM

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Please submit a copy of this completed form, test results, and summaries as required to the address below. Also, include a map/sketch of the UST system with monitoring wells numbered accordingly, and copies of the last six months of leak detection records for the UST system.

## USE A VAPOR METER TO SAMPLE WHEN WELL IS DRY



Vapor meter must be calibrated monthly

### PROCEDURES FOR DEALING WITH REPORTABLE RELEASES (MDEQ UST)

- MDEQ receives the call or email
- Leaking facility is logged into database
- A project manager is assigned
- The project manager sends out instructions as to the ongoing management of the release and requests records periodically as well as performing site visits periodically

## PROCEDURES AFTER THE INITIAL RELEASE (OWNER)

- Removal of free product 10-day bailing program, absorbent socks/pads, pump
  - Determining the cause of the release
  - Performing testing if needed
  - Repair equipment if needed
- Vapor monitoring procedures (form)
  - Checking equipment near the wells with high vapors
  - Recording vapor readings once per week for a month

## IF FREE PRODUCT OR HIGH VAPORS CONTINUE

- If free product recurs after bailing or high vapors occur for at least 6 months
  - Determine Trust Fund eligibility
  - Assessment/Remediation

## DETERMINING TRUST FUND ELIGIBILITY

- Last 6 months of leak detection records
- Last spill bucket test
- Last overfill prevention inspection
- Last shear valve test
- Last cathodic protection test
- Precision tightness test all USTs and lines
- Tank fees paid
- No outstanding violations from inspection

#### ASSESSMENT (Tank Owner Responsibilities)

- If a facility is deemed Trust Fund eligible, then the owner must:
  - Pick an Environmental Response Action Contractor (ERAC) - Consultant
  - Submit a Trust Fund Application
  - Review the Preliminary Subsurface Investigation information and/or proposal
    - Sign Trust Fund Paperwork (proposals, certification affidavits, etc.)

#### SUMMARY

- Communication is key.
- If you have a release/leak, report it.
- MDEQ UST Branch will guide you in the process of dealing with the release/leak.
- Keep us informed as to what repairs or testing have been or need to be performed.